

**MARTINSVILLE PLAN COMMISSION  
MEETING MINUTES  
March 22, 2016**

Chairman Joanne Stuttgen called the meeting of the Martinsville Plan Commission to order at 7:00 PM on Tuesday, March 22, 2016, in the Council Chambers of City Hall, Martinsville, IN.

**ATTENDANCE:** Those members present were:

Katie Barnard  
Steve Bodi  
Kim Fishel  
Grady Howard  
Mike Kirsch, Vice-Chairman  
Ben Merida  
Marilyn Siderewicz, Secretary  
Joanne Stuttgen, Chairman  
Tom Williams

**MINUTES:** The minutes of the January 26, 2016, meeting were approved and passed with adjustments, with Merida, Fishel, and Bodi abstaining due to their appointment date. The minutes of the February 23, 2016, meeting were approved and passed with adjustments.

**AGENDA:**

**SELECTION OF ATTORNEY:** Brian Williams, Cassie Mellady and Lori Craig applying for the position of Plan Commission and BZA spoke briefly with questions and answers from the commission.

**MOTION:** Grady Howard made a motion to appoint Cassie Mellady as attorney for the Plan Commission as well as for the Board of Zoning Appeals. This motion was seconded by Marilyn Siderewicz and passed with three votes against the motion. Those three negative votes were cast by Ben Merida, Steve Bodi, and Kim Fishel.

Arrangements will be made for Cassie to obtain a mailbox at the courthouse or to have paperwork dropped off at a local attorney's office.

**REQUEST FOR SIGNAGE AT 41 SOUTH MAIN STREET, MARTINSVILLE, INDIANA.**

**Jamie Southern Farmers Insurance. Sign examples were distributed to the members of the Plan Commission.**

A motion was made, seconded, and passed unanimously to approve a 10 ft. by 34-3/4 inch acrylic back-lit sign and an 18-inch by 24-inch window sign for Jamie Southern at his new Farmers Insurance location at 41 South Main Street. He said the business had been open since March 1.

**REQUEST FOR WINDOW TINTING AT 118 E. MORGAN STREET,**

**MARTINSVILLE, INDIANA.** Matt Latham, 118 East Morgan Crossroads, owner of the claims consulting company, was seeking to have tinting of his windows. He had replaced all of the windows in preparation for the tinting and has been working with a commercial window tinter. He said the blinds that are currently at the windows look terrible and are not achieving the look that the downtown is going for.

**MOTION:** Katie Barnard made a motion to accept a specified degree of reflection, 35% only. The motion was seconded by Ben Merida and passed with a vote of five in favor and four opposed. The four opposing votes were cast by Mike Kirsch, Joanne Stuttgen, Steve Bodi, and Kim Fishel.

**AARON CONSTRUCTION , 59 E. Washington Street, repair of crumbling brick and mortar.**

Aaron Smith of Aaron Construction was present at the meeting. A motion was passed unanimously allowing Aaron Smith to continue work at 59 E. Washington Street repairing crumbling brick and mortar. He stated he had been stopped halfway through a four-day job and did not know he needed permission to do the repairs. Due to the fragile nature of the building's brick and mortar, plan commission permission is required.

**HILLIARD LYONS:** Discussion of sign at 50 North Main Street.

There was a discussion regarding the sign at Hilliard Lyons, 50 North Main Street. Several members expressed a concern regarding the sign saying it does not fit with the downtown esthetic. Owners Doug and Paula Molin are open to continuing a discussion about the sign. It was decided to continue with the dialogue regarding the sign.

**FEES REGARDING ELECTRICAL PERMIT AND BUILDING FEE:** Brian Love, Building Inspector, said he would like to consolidate the electrical permit fee, remodel permit fee, and building fee without changing the amounts. A motion was passed to raise the electrical upgrade or relocation fee from \$50 to \$75. Two ordinances will be drafted by the city attorney, Dale Coffey to be presented to the Martinsville City Council for approval.

**DALE COFFEY:** Attorney Dale Coffey was present and asked the Plan Commission for suggestions and improvements of ways to make the Plan Commission and Board of Zoning Appeals run smoother with the new administration. Mr. Coffee is putting together a packet of information with suggestions and information that will include basic information with the time frame needed for applications to be submitted for presentation to the Plan Commission and Board of Zoning Appeals. He stated it would be desirable to have a training meeting for members of both boards.

**OLD BUSINESS:** Mike Kirsch will report back in May with a report from the Sign Committee.

The City Council is working to obtain a Comprehensive Plan which will be suitable for the City of Martinsville.

**ADJOURNMENT:** There being no further business, the meeting was adjourned.

**NEXT MEETING:** The next regularly scheduled meeting of the Martinsville Plan Commission will be at 7:00 PM, Tuesday, April 26, 2016.

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Joanne Stuttgen, Chairman

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Marilyn Siderewicz, Secretary

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Katie Barnard

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Mike Kirsch, Vice-Chairman

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Kim Lauderman (ABSENT)

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Ben Merida

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Grady Howard

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Tom Williams

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Steve Bodi

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Kim Fishel